

Privacy declaration Global International B.V.

Global International B.V. situated at the Hendrik Figeeweg 4, 2031 BJ, Haarlem, the Netherlands, is responsible for processing personal data as stated in this privacy declaration.

Contact details:

Global International B.V.	T: +31 23 531 95 84
Hendrik Figeeweg 4	E: info@globalsew.com
2031 BJ Haarlem	W: https://www.globalsew.com
The Netherlands	

Personal data which we process.

Global International B.V. processes personal data because you use our services and/or because you provide these details to us yourself. Below you will find a summary of the personal data which we process:

- A. When we receive personal data through our website, e-mail, mail or in a different way, we will process below personal details:
 - a. Name
 - b. Address
 - c. Residence
 - d. Telephone number
 - e. E-mail address
- B. Contact history:
 - a. We will process personal data about the contact you have had with us.
 - b. What was the contact about (purchase through website or questions).
 - c. When was the contact, with whom.
 - d. Which form of communication (by mail, our website, e-mail or app).

Special and/or sensitive personal data which we process:

Our website and/or services do <u>not</u> have the intention, <u>nor</u> are they designed to collect personal data about visitors who are younger than 16 years of age, unless they have permission from an elder and/or guardian. However, we do not have the possibility to verify whether a visitor has reached the age of 16 years. We strongly recommend parents and/or guardians to be actively involved in a child's online activities to prevent personal data being collected without parental approval. May you be convinced that we have collected personal data about a minor without parental approval, please contact us at <u>info@globalsew.com</u>, we will then delete this information.

With which purpose and based on which foundation do we process personal data

Global International B.V. processes personal data for the following purposes:

- A. Execution of agreement
 With your personal details we are able to, for example:
 Contact you
 Register your interest in our products and/or services
 Conclude and execute an agreement with you
 Process your personal data within our administration and update these whenever there are any
 alterations
- B. Reduce risks

We are partly responsible for your safety, our safety and the safety of our customers. Our measures include:

- a. Laws and regulations
 - Global International B.V. acts conform the applied laws and regulations concerning privacy:
 - i. Provide a secure environment. This is realized throughout usernames, passwords and security questions.
 - ii. We invest in several security measures against all sorts of criminal activity.
 - iii. Internal quality investigations to locate possible risks and test whether the laws are applied well.
- b. Laws and regulations

Global International B.V. acts conform the applied laws and regulations concerning privacy:

- iv. General Data Protection Regulation (GDPR)
- v. Telephone communications law (included in the GDPR)

Automated decision making

Global International B.V. does <u>not</u> make its decisions based on automatically processed information that could have (substantial) consequences for people. This contains decisions made by computer programs and/or systems without any interference of a human (for example staff of Global International B.V.). Global international B.V. uses the following computer programs and/or systems:

- WordPress, as the websites CMS
- WooCommerce, as the websites e-commerce software
- Google Analytics, as a data tool for traffic and website visits
- Google AdWords, as advertising and data tool for traffic and website visits

How we handle your personal data

We handle your data with great care

A. Security

We have taken technical and organizational measures to protect your personal data from theft or unlawful processing. Think about measures to make sure our website and IT-systems are safe to use and to prevent misuse. Also think about a secure space where personal data is stored, an information security policy and training of our employees.

B. Confidentiality

All our employees have signed an non-disclosure agreement. We handle the data you provide us with great care. Only authorized personnel is allowed insight in your personal data.

How long do we keep personal data

Global International B.V. does not keep your personal data longer than strictly necessary to accomplish the goals for which your data has been collected. The following storage periods apply for the categories (of personal data) below:

- Personal data > Indefinitely > in our offline customer database (Excel)
- Address > Indefinitely > in our offline customer database (Excel)
- Telephone number > Indefinitely > in our offline customer database (Excel)
- E-mail address > Indefinitely > in our offline customer database (Excel)
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Sharing personal data with third parties.

Global International B.V. does not share personal data with third parties, unless we have your permission for this, if this is allowed by law, if this is absolutely necessary or in case of fraud.

Cookies or comparable techniques which we use

Global International B.V. only uses technical and functional cookies. We also use analytical cookies, from Google Analytics and Google AdWords, these do not infringe your privacy. A cookie is a little text file which is saved to your computer, smartphone or tablet upon your first visit to a website. The cookies which we use are necessary for the technical operation of our website and your convenience. These cookies ensure the website functions properly and for example save your preferred settings, they also ensure that we can optimize our website. You can disable cookies by adjusting your settings in your web browser. It is also possible to delete all your previous saved information through your browser settings.

Viewing, modification or removal of data

You are entitled to view, revise or remove your personal data. Furthermore, you are entitled to revoke any permission given for processing your personal data and to object the processing of your personal data by Global International B.V. You are also entitled to data portability, meaning you can request us to transfer your personal data through a computer file to you or another organization selected by you.

A. Viewing data or improving data

You are entitled to inquire which of your personal data we process and to revise or delete incorrect data. Whenever you want insight in your personal data, we will only provide this when we are absolutely certain that you are who you claim to be, hence the reason we ask security questions. For this, please send a request for insight or revision to Global International B.V. (<u>info@globalsew.com</u>, further info on the bottom of each page). Please attach a copy of your identification. On this copy it is allowed to blur out your photograph and social security number (SSN). We recommend to indicate on the copy for what purpose the copy is sent. You will receive a reply within four weeks.

- B. Removal of data and the right "to be forgotten". In the following situation you are entitled to removal of the personal data in our possession:
 - a. The personal data is no longer required for purposes for which it is collected or otherwise processed
 - b. The permission for processing is revoked
 - c. A justified objection has been made
 - d. The personal data has been unlawfully collected
 - e. In case of legal obligations concerning removal of personal data
- C. Limitation of processing

When you are convinced we are processing your personal data unlawfully or the processed data is not correct, you can request limitation of processing

D. Data portability
You are entitled to receive a copy of the data which you have provided to us.

We will respond as soon as we can, within 4 weeks, to your request. Global International B.V. would also like to remind of the fact that you are able to issue a complaint at the national supervisory authority, the Dutch DPA, who can be contacted via this link: <u>https://autoriteitpersoonsgegevens.nl/en/contact-dutch-dpa/contact-us</u>

Modifications in the privacy statement

We are entitled to apply modifications to this privacy statement. Modifications could be applied in case of new developments, for example, if something were to change in our company activities, alterations in the law or jurisdiction. We recommend you to regularly read this privacy statement when visiting our website. This text has been last edited on April 5th 2018.

Do you have any questions?

Do you have questions about this privacy statement? It is possible to contact Global International B.V. by post or e-mail:

Global International B.V. Hendrik Figeeweg 4 2031 BJ Haarlem T: + 31 23 531 95 84 E: info@globalsew.com W: https://www.globalsew.com